



SC/ST COMMITTEE (2022-23)

MEMBERS OF SC/ST COMMITTEE (2022-23)

SL NO	NAME	DESIGNATION	POSITION
1	Abdurahiman P	Principal	Chairman
2	Ummer M	Assistant professor	Member
3	Azhar VA	Assistant professor	Member
4	Bajeena VP	Assistant professor	Member
5	Rabiya KK	Assistant professor	Coordinator
6	Sumayya E	Assistant professor	Member

Introduction

The SC/ST Committee at Jamia Nadwiyya Women's Arabic College plays a crucial role in promoting equity and inclusion within the institution. Its primary focus is to create a supportive environment where SC/ST students feel safe, respected, and free from discrimination and harassment.

The committee provides counseling and guidance to help these students navigate academic and personal challenges, ensuring they have the necessary resources and support to succeed. It facilitates access to scholarships from the State, Central Government, and UGC, alleviating financial barriers to education.

Additionally, the committee implements follow-up measures to achieve the objectives and targets set by the Government of India and UGC, ensuring compliance and progress. It also conducts remedial coaching classes to help SC/ST students enhance their academic performance, providing them with the support needed to excel in their studies.

Principal
JNW Arabic College
Edavanna - 676541



Objectives

- To create a safe and secure environment for SC/ST students at Jamia Nadwiyya Women's Arabic College.
- To provide counseling and guidance to SC/ST students for effectively managing academic and personal issues.
- To offer immediate counseling for emotional emergencies arising from incidents on campus.
- To organize training programs in life skills and personality development to support student placement.
- To establish a mechanism for addressing grievances of SC/ST students.
- To ensure protection and reservation in accordance with the Constitution of India.
- To arrange special opportunities to enhance career growth for SC/ST students.
- To assist SC/ST students in accessing scholarships from State and Central Government and UGC.
- To implement follow-up measures to achieve the objectives and targets set by the Government of India and UGC.
- To conduct remedial coaching classes for academic improvement as needed.

Mechanism of the GRC

- The Grievance Redressal Committee (GRC) will consider only individual grievances of a specific nature from students and staff.
- The GRC will not address grievances of a general or collective nature raised by more than one individual.
- Upon receiving a complaint/application, the committee will evaluate the merits of the case to determine if further discussion or investigation is necessary and will act promptly.
- The GRC may mediate between the complainant and the respondent if required.
- The GRC will aim to address grievances within a reasonable time frame.
- The cell will report to the authority about the cases attended to and seek guidance from higher authorities if needed.



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Scope

Students may lodge grievances related to any academic or non-academic matters, including:

- Timely issuance of Transfer Certificates, Conduct Certificates, or issues related to examinations and scholarships.
- Dues and payments for various items from the library, hostels, and other financial matters.
- Concerns about sanitation, food preparation, transport availability, victimization by teachers, or any other offensive activities.

Procedure for Lodging Complaints

- Students may drop written complaints (anonymous if desired) in the grievance/suggestion box.
- Complaints can be lodged through the designated section on the college website.
- Complaints may also be sent to the email address: jnwac.naac19@gmail.com.
- The Grievance Cell will address complaints that are accompanied by the necessary documents.

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