

GRIEVENCE

REDRESSAL CELL

2021-22



Principal
JNW Arabic College
Edavanna - 676541

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Grievance Reddressal Cell Meeting Minutes

Date : 07 - September 2021






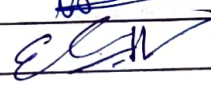
Time : 01:30 PM

Venue : Staff Room.

Agend :

1. Formation of the New Reddressal Cell.
2. Discussing on Resolving Complaints.

Members present :

1. Dr. Fazalullah - KT (Principal) 
2. Abdul Agreed - M 
3. P. Abdurrahman Farooqui 
4. Ummer - M 
5. Boyceener - VP 
6. Sumayya - E 

Proceedings:

1. Formation of the New Grievance Reddressal Cell.

- Dr. Fazalullah the principal welcomed the attendees and outlined the purpose of the meeting.
- It was agreed that the Grievance Reddressal Cell should be restructured to improve efficiency and responsiveness.

The following members were nominated and approved for the new Grievance Reddressal Cell:

- 1.
- 2.

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3.

4.

5.

- The roles and responsibilities of each member were discussed and finalized.

2. Discussion on Resolving Complaints:

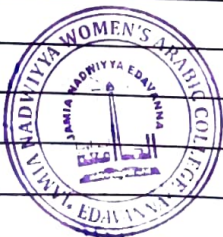
- Dr. Fazalullah emphasized the importance of timely and effective resolution of complaints.
- The following steps were proposed for handling complaints:

* Investigation: Detailed investigation by the assigned members.

* Resolution: Decisions will be communicated to the concerned parties within two weeks.

* Follow-up: Regular follow-up ensure the resolution satisfactory.

- The need for a transparent and confidential process was highlighted.
- A feedback Mechanism will be established to evaluate the effectiveness of the Grievance Redressal cell.



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MWA Arabic College
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Grievance Redressal Cell Meeting Minutes

Date : 18 - October 2021



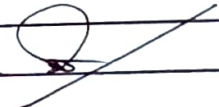



Time : 1:30 PM

Venue : Staff Room

Agenda :

1. Discussion on the complaint received from students regarding the cleanliness of the campus surroundings.

Members present :

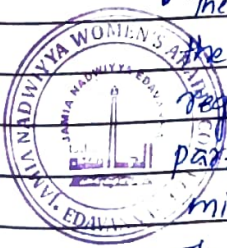
1. Dr. Fazalullah - kT (Principal) 
2. Abdul Aziz M 
3. P. Abdulhameed Farooqui 
4. Zameer M 
5. Bajender V.P 
6. Sumayya E 

Proceedings

1. Discussion on the complaint Regarding Campus cleanliness:

- The meeting started with a detailed review of the complaint submitted by students, highlighting issues regarding the unclean state of the campus surroundings, particularly near the hostel, canteen, and main academic block.

- The students expressed concerns about the impact



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JNU Arabic College
Bhavnagar - 676531

of an untidy environment on their health, well-being, and academic experience.

- The cell acknowledged the importance of a clean and hygienic campus, emphasizing that it is essential for maintaining a positive academic environment and for the well-being of all students and staff.

2.



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GRIEVENCE
REDRESSAL CELL
2022-23



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Principal
JNW Arabic College
Edavanna - 676541

Grievance Redressal Cell Meeting Minutes

Date : 30 June 2022

Time : 01:30 PM

Venue : staff Room

Agenda :

1. Reconstruction of the Grievance Redressal Cell.
2. Discussion on previous year's complaints.

Members present :

1. P. Abdulmohammed Farooqui
2. AZHAR .VM
3. Yummael .M
4. Sumayya .E
5. Baijereen .VP
6. Abdul Azeem .M

Proceedings:

1. Reconstruction of the Grievance Redressal Cell.

- The meeting began with a discussion on the reformation of the Grievance Redressal Cell for the upcoming academic year.

It was proposed to restructure the committee to include representatives from various departments, student representatives, and a dedicated faculty Coordinator.



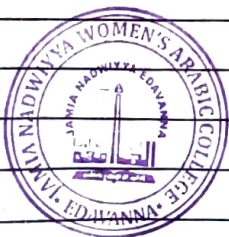
Principal
JNW Arabic College
Edavanna 676541

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- The goal is to enhance the efficiency of the cell by ensuring a balanced representation of the faculty and students.
- The new committee members were nominated and unanimously approved. The names of the new members will be officially announced to the students.

2. Discussion on previous year's complaints:

- A review of the complaints received in the previous academic year was conducted.
- The major grievances revolved around campus cleanliness, hostel facilities, and academic support.
- The cell evaluated the actions taken to resolve these issues and discussed the effectiveness of the solutions implemented.
- It was noted that while many complaints were satisfactorily resolved, some issues, particularly those related to hostel maintenance, require ongoing attention.
- It was agreed that follow-up actions will be taken where necessary, and any unresolved complaints will be addressed in a systematic manner.



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Grievance Redressal Cell Meeting Minutes

Date : 10 August 2022

Time : 01:30 PM

Venue : Staff Room.

Agenda :

1. Discussion on the complaint received from students regarding the placement of a sanitary pad vending machine on campus.

Members present:

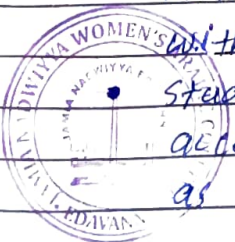
1. P. Abimbola Jiman Farooqui
2. D. H. A. A.
3. Ummer. M
4. Bayeena. V. P
5. Sumayya. E
6. Abdul Azeez. M

Proceedings:

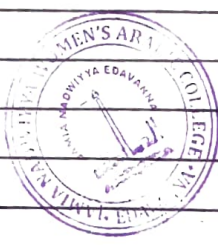
1. Discussion on the complaint Regarding Sanitary Pad vending machine:

- The meeting commenced with an overview of the complaint received from students requesting the installation of a sanitary pad vending machine within the campus premises.

Students expressed the need for easy and discreet access to sanitary products, particularly in emergencies, as part of promoting health and hygiene.



- The cell acknowledged the significance of this issue and discussed the benefits of having such a facility available for students



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