

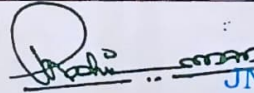


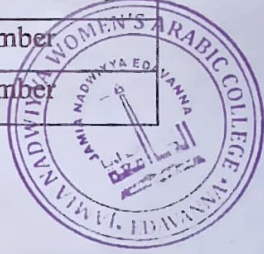
## GRIEVANCE REDRESSAL CELL

(2022-23)

### MEMBERS OF GRIEVANCE REDRESSAL CELL (2022-23)

SL NO	NAME	DESIGNATION	POSITION
1	ABDURAHIMAN P	Principal	Chairman
2	UMMER M	Assistant professor	Member
3	AZHAR VA	Assistant professor	Member
4	BAJEENA VP	Assistant professor	Coordinator
5	RABIYA KK	Assistant professor	Member
6	SUMAYYA E	Assistant professor	Member

  
Principal  
JNW Arabic College  
Edavanna - 676541



### INTRODUCTION

Jamia Nadwiyya Women's Arabic College is committed to fostering a safe and supportive environment for both educational and personal growth. To uphold this commitment, the college has established a Grievance Redressal Cell (GRC) to encourage students to express their individual and collective concerns related to academic or non-academic issues freely and without fear. The GRC ensures adherence to campus rules, and regulations, with the Disciplinary Committee overseeing all disciplinary matters and a dedicated team managing campus discipline effectively.

### OBJECTIVES

The Grievance Redressal Cell (GRC) is designed to:

- **Resolve Grievances:** Address and settle grievances of students and other stakeholders within a reasonable time frame.
- **Enhance Student Relations:** Strengthen the bond between students and the institution by providing necessary facilities and maintaining a conducive environment for academic teaching and learning.



## MECHANISM OF THE GRC

- **Scope of Consideration:** The GRC will only address individual grievances of a specific nature related to students and staff. General or collective grievances raised by multiple individuals will not be considered.
- **Complaint Processing:** Upon receiving a complaint/application, the GRC will assess the merits of the case to determine the scope for further discussion and investigation. The committee will act promptly based on this assessment.
- **Mediation:** The GRC may mediate between the complainant and the respondent if necessary to resolve the issue.
- **Timely Resolution:** The GRC aims to address grievances within a reasonable time frame.
- **Reporting and Guidance:** The GRC will provide reports to the authority on the cases addressed and seek guidance from higher authorities if required.

