



JAMIA NADWIYYA WOMEN'S ARABIC COLLEGE

OFFICE ORDER

We would like to inform you that an Anti-Ragging Committee has been constituted for the academic year 2022-2023, starting from July 14,2022. Ummer. M Assistant professor of the Jamia Nadwiyya women's Arabic college, will serve as the coordinator for this committee.

SL NO	NAME	DEPARTMENT	POSITION	CONTACT
1	Abdurahiman p	Principal	Chairman	9567151517
2	Ummer M	Assistant Professor	Coordinator	9995346163
3	Azhar VA	Assistant Professor	Member	9747102841
4	Bajeena VP	Assistant Professor	Member	7559874654
5	Rabiya KK	Assistant Professor	Member	9633886759
6	Sumayya E	Assistant Professor	Member	9400760989

Principal
JNW Arabic College
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Anti-Ragging Policy



1. Statement of Policy

Ragging is a persistent issue in higher education, leading to severe consequences, including loss of life and disruption of students' futures. Despite its damaging effects, some still see it as a way to build camaraderie and prepare students for real-world challenges. This policy is designed to eradicate all forms of ragging on campus.

2. Scope of the Policy

Ragging includes the following behaviors:

- **Verbal or Physical Abuse:** Any action by a student or group of students that involves teasing, treating, or handling a fresher or another student rudely.
- **Rowdy or Undisciplined Behavior:** Actions causing annoyance, hardship, physical or psychological harm, or fear to a fresher or another student.
- **Coercion:** Forcing a student to perform acts that cause shame, torment, or embarrassment, impacting their well-being.
- **Disruption of Academic Activities:** Actions by senior students that interfere with regular academic activities for others.
- **Exploitation:** Using freshers or other students to complete academic tasks unfairly.
- **Financial Extortion:** Imposing undue financial burdens on freshers or other students.
- **Physical or Sexual Abuse:** Includes acts like stripping, forcing obscene acts, causing bodily harm, or endangering health.
- **Verbal Abuse:** Insults or derogatory comments through spoken words, emails, posts, or public statements, causing distress.
- **Mental Abuse:** Actions that affect the mental health and self-confidence of freshers or other students.
- **Discriminatory Abuse:** Bullying or exclusion based on color, race, religion, caste, gender, sexual orientation, appearance, nationality, ethnicity, regional origin, language, place of birth, residence, or economic background.

3. Objectives

The objective of this policy is to prohibit, prevent, and eliminate ragging on our campus and its premises.

4. Individuals and Entities Affected by This Policy

This policy applies to all students of Jamia Nadwiyya Women's Arabic College.

5. Roles & Responsibilities

To ensure effective implementation of this policy, the college will undertake the following measures:



- **Zero Tolerance:** The college will not tolerate any instance of ragging, whether on or off campus. All necessary measures will be implemented to eradicate ragging.
- **Disciplinary Action:** Disciplinary action will be taken against individuals found guilty of ragging, aiding ragging, or participating in any conspiracy to promote ragging, as per the regulations stated in this policy.
- **Public Announcements:** All public announcements regarding admissions will explicitly state that ragging is strictly prohibited and that involvement in ragging will result in punishment according to these regulations and applicable laws.
- **Contact Information:** Admission brochures or prospectuses will include contact details of key personnel such as the Head, faculty members, Anti-Ragging Committee and Squad members, local authorities, and hostel wardens.
- **Anti-Ragging Affidavit:** Applications for admission must include an Anti-Ragging affidavit signed by the student and their parent or guardian, in the specified format.
- **Distress Calls:** Any distress call received by the Anti-Ragging Cell will be communicated immediately to relevant authorities, including the Head of the Institution, Hostel Wardens, University Nodal Officer, District Authorities, and law enforcement if necessary.
- **Criminal Case Assessment:** Upon receiving a recommendation from the Anti-Ragging Committee or information about a ragging incident, the Head of the Institution will promptly assess whether a criminal case is warranted and, if so, file a First Information Report (FIR) within 24 hours.
- **Database Maintenance:** The Anti-Ragging Committee will maintain a database of affidavits signed by students and their parents/guardians. This electronic database, stored either by the institution or an appointed agency, will also track ragging complaints and actions taken in response. Here's a restructured version of the disciplinary action section for Jamia Nadwiyya Women's Arabic College:

6. Disciplinary Action

The college will take the following steps to address any student found guilty of ragging:

- **Assessment and Recommendation:** The Anti-Ragging Committee will evaluate each incident and recommend appropriate action based on the facts and severity of the offense.
- **Possible Punishments:** Depending on the severity, the Committee may suggest one or more of the following punishments to the Principal:
 - **Suspension:** From attending classes and academic privileges.
 - **Financial Penalties:** Withholding or withdrawing scholarships, fellowships, or other benefits.



- **Examination Restrictions:** Prohibition from participating in tests, examinations, or other evaluations.
- **Results Withholding:** Withholding of results.
- **Representation Exclusion:** Exclusion from representing the institution in any regional, national, or international events.
- **Hostel Suspension or Expulsion:** Suspension or expulsion from the hostel.
- **Admission Cancellation:** Cancellation of admission.
- **Rustication:** Rustication from the institution for one to four semesters.
- **Expulsion:** Expulsion from the institution and prohibition from admission to other institutions for a specified duration.
- **Collective Punishment:** If the individuals responsible for ragging cannot be identified, collective punishment may be applied.
- **Appeal Process:** Students may appeal against the punishment ordered by the Principal to the Vice-Chancellor of the University.
- **Faculty and Staff Responsibility:** Faculty or staff found negligent in reporting or addressing ragging incidents, or showing apathy towards complaints, will face departmental disciplinary action as per the institution's procedures. If the Head of the Institution is found negligent, the appointing authority will take appropriate disciplinary action, which will be in addition to any legal action under penal laws for abetting or failing to prevent ragging.